

Academic Policies

Academic Renewal

Substandard grades may be excluded from the GPA calculation if they are not reflective of a student's demonstrated academic ability. This is known as remediation by academic renewal. A student can pursue this form of remediation by filing a Petition for Academic Renewal with the Admissions and Records Office. If academic renewal is approved, the student's permanent record will be notated with appropriate comments and the substandard ("D", "F", "NC", or "NP") unit values will not be computed in the cumulative grade point average. The "renewed" courses and related grades will not be removed from the record, as the district is required to show a complete and accurate academic record for every student (Title 5, Section 55046). Students MUST meet with a counselor to review options for academic renewal, as this procedure is irreversible.

1. Only substandard grades may be "renewed."
2. Immediately following the course work with substandard grades, the student must have completed at least 20 units with C grades or better from Contra Costa College or any other accredited college or university. Please note that the unit count begins the semester after the last substandard grade was received.
3. Academic renewal may be applied for up to 24 units. District courses are combined to obtain the maximum of 24 units. However, each college must adjust the academic record for courses completed through that location. A Petition for Academic Renewal should be submitted to each college.
4. Courses/related grades that have already been removed from the cumulative grade point average based on course repetition will not be "renewed."
5. There is no time limit for academic renewal.
6. Students who qualify for academic renewal must complete a petition, obtain a counselor's signature and submit it to the Admissions and Records Office. If the student is using non district courses to qualify for the 20 units (see item #2 above), official transcripts must be on file in Admissions and Records prior to submitting a request for academic renewal.